

Resolution 2024.02

2024 Standing Resolutions Pike's Bay Sanitary District

Resolved, that on this 6th day of May:

That the Pike's Bay Sanitary District Board of Directors has adopted the resolution that:

OFFICERS:

President - Dennis Clark

Vice President – Levi Leafblad

Secretary/Treasurer - Kris Wegersen

Commissioner – Jim Bryan

Commissioner – AJ Long

INTERNAL CONTROLS:

Check Signing: Dennis Clark, Kris Wegersen

Vendor Bill/Time Card Approvals: Jim Bryan

OVERSIGHT RESPONSIBILITY:

Kris Wegerson: Rate and Finances

Dennis Clark: Operations and Engineering

PUBLICATION:

Ashland Daily Press is the official newspaper for all notices and legal publications.

BANKING:

The Chippewa Valley Bank, Bayfield, Wisconsin is the depository for checking.

All borrowing will first be approved by the Board and meet the conditions as set forth in the District's ordinance.

All banking activities require two signatures. Signers for 2024 will be:

Dennis Clark, President
Kris Wegersen, Secretary and Treasurer

All checks require two signatures.

INSURANCE

The District will carry the following types of insurance:

Liability insurance will be covered by the League of Wisconsin Municipalities Mutual Insurance (LWMMI)

Worker Compensation and Employers Liability Policy will be covered by Employers Mutual Casualty Company.

Property insurance on the pumping stations with Municipal Property Insurance Company (MPIC)

Officers and Directors liability insurance will be covered by LWMMI.

LEGAL REPRESENTATION:

The District will be represented by John Carlson of Spears, Carlson & Coleman, 122 W. Bayfield Street, Washburn WI 54891 at a rate of \$175/hour

ENGINEERING CONSULTANT

Engineering services will be contracted by project.

Lund Engineering, 415 E. Third St, Washburn, WI will be used for the Lower Lift Station project and Diggers' Hotline inquiries at the rate of \$150/hour.

MAINTENANCE COST

Maintenance services will be contracted seasonally and may include:

Duane Dehn at the following cost; for Snow Plowing will be at \$120.00 per hour (\$50.00 minimum); Grass Cutting & Brush Hogging will be at a rate of \$125.00 per hour; Shop Rate (welding, mechanical and machining will be at \$85.00.

STORAGE

The District will reimburse Duane Dehn Industries for the use of storage in the amount of \$150 per month. Payments will be made monthly.

OFFICE USE

The District will reimburse the Town of Bayfield for the use of the Town Hall in the amount of \$50.00 a month. Payment will be sent quarterly.

ACCOUNTING/AUDIT/BUDGETING:

Accounting for the District will be performed by the District Administrative Manager with assistance of board members and vendors retained for specific duties. Comparison between the District Budget and actual expenses and income will be evaluated on a regular basis.

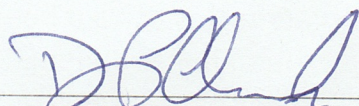
The financial year-end for the District is December 31st. The District has selected Ehlers & Pierce CPAs to provide accounting services as needed for a rate of \$85 per hour.

The District will prepare an annual budget for the following year by December 1 of each year.

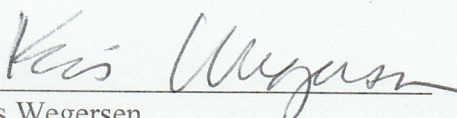
FEES:

The District will review all user fees at least annually or as needed to insure financial responsibility. The user fee for 2024 will be \$48.00 per month per Residential Equivalent Unit (REU).

Attest:



Dennis Clark
President



Kris Wegersen
Treasurer