

## **2014 Resolution No. 05.07.14**

### **Standing Resolutions of the Pikes Bay Sanitary District**

Resolved, that on this 7<sup>th</sup> day of May, 2014  
That the Pikes Bay Sanitary District Board of Directors has adopted the resolution that:

#### **BANKING:**

The Chippewa Valley Bank, Bayfield, Wisconsin is the depository for checking, savings, safety deposit box, and borrowing.

All borrowing will first be approved by the board and meet the conditions as set forth in the District's ordinance.

All banking activities require two signatures. Signers for 2014 will be:

Rex Dollinger, President PBSB  
Kathy Bergner, Secretary PBSB

All checks require two signatures.

#### **INSURANCE**

The District will carry the following types of insurance:

Combined liability insurance coverage in the amount of \$2,000,000 with the Marsh Agency, Inc., 103 North Main St., Rice Lake, WI 54868.

Property insurance on the pumping stations with Local Government Property Insurance Fund, 7633 Ganser Way, Madison, WI.

Worker Compensation and Employers Liability Policy will be covered by Travelers Insurance Company (Bremer Insurance) Washburn, WI 54891.

Officers and Directors liability insurance, with Aegis Corporation through Marsh Agency, Inc. 103 North Main St., Rice Lake, WI

## **LEGAL REPRESENTATION:**

The District will be represented by Siegler Law Office, S.C., David Siegler principle, 404 W Main St. Ashland, WI. In the amount of \$130.00 per hour plus expenses.

## **ENGINEERING CONSULTANT**

Lund Engineering, 415 E. Third St, Washburn, WI will be used for all of the District Engineering Project in the amount of \$95.00 per hour.

## **FINANCES:**

The investment of the funds which PBSB retains in excess of operating costs will be invested based on the advice of the Financial Committee and approval of the Board. Investment will be in individual accounts which allow for operation of the PBSB and meet the requirements of the Statutes of the State of Wisconsin and the Wisconsin Dept. of Administration.

Once the individual account amounts are approved by the Board the investment in individual funds or bonds will be decided upon by the Financial Committee.

## **ACCOUNTING/AUDIT/BUDGETING:**

Accounting for the District will be performed by the District recording secretary and bookkeeper with assistance of board members and vendors retained for specific duties. Comparison between the District Budget and actual expenses and income will be evaluated on a regular basis.

The financial year-end for the District is December 31<sup>st</sup>. The District will select an auditor annually and request a quote for service.

The District will prepare an annual budget for the following year by Dec. 1 of each year.

## **MAINTENANCE COST**

Maintenance will be done by Duane Dehn at the following cost; for Snow Plowing will be at \$120.00 per hour (\$45.00 minimum); Grass Cutting & Brush Hogging will be at a rate of \$125.00 per hour; Shop Rate(welding, mechanical and machining will be at \$85.00.

## OFFICE USE

The District will reimburse the Town of Bayfield for the use of the Town Hall in the amount of \$25.00 per month and minimal supplies in the amount of \$5.00 per month, for a total of \$30.00 a month. Payment will be sent quarterly.


## FEES:

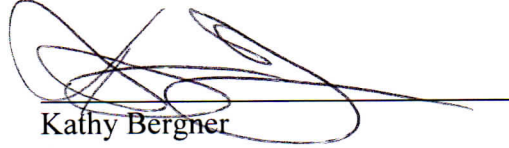
The District will review all user fees at least annually or as needed to insure financial responsibility.

The date for the annual review completion will be associated with the budget development for the following year and will be complete by Dec. 1.

## COMMITTEES:

1. Financial Committee – Rex Dollinger, Chairman
2. Operations Committee – Kathy Bergner, Chairman
3. Ordinance Committee – A J Long, Chairman
4. Rate Committee – A J Long, Chairman
5. Town relationships – Kathy Bergner, Chairman
6. Engineering – Rex Dollinger, Chairman

  
Rex Dollinger  
President

Attest:  
  
Kathy Bergner  
Secretary

Adopted: 5/7/14

Date of publication: \_\_\_\_\_

Pikes Bay Sanitary District, P.O. Box 689, Bayfield, WI 54814